

**NLB Banka a.d. Banja Luka** (hereinafter: **the Bank**), as the Controller of the personal data of its clients and other persons whose data it processes for the purpose of providing its services, is obliged, in accordance with the **Law on the Protection of Personal Data** ("Official Gazette of BiH", No. 12/25, hereinafter: **the Law**), to assist data subjects in exercising their rights under the Law. Accordingly, this request form is intended to facilitate the exercise of data subject rights prescribed by the Law. In addition, the information collected through this request form will help the Bank enable the exercise of rights within the shortest possible time.

## REQUEST for the exercise of data subject rights

Data of the data subject wishing to exercise their right	
The data are necessary for the Bank to verify the identity of the person. Without these data, the Bank will not be able to respond to the request.	
First name (father's name) and last name*	
Address of residence (street, number, city) *	
Telephone number*	
Email address	
Date of birth*	
Relationship with the Bank*	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Bank client </div> <div style="width: 50%;"> <input type="checkbox"/> Payment services user </div> <div style="width: 50%;"> <input type="checkbox"/> Co-debtor/guarantor </div> <div style="width: 50%;"> <input type="checkbox"/> Currency exchange services user </div> <div style="width: 100%;"> <input type="checkbox"/> Other (please specify below) </div> </div>

\* **Mandatory data.** Please enter the data registered with the Bank.

### Right you wish to exercise:

- |  |  |
|--|--|
| <input type="checkbox"/> Right of access to personal data                      | <input type="checkbox"/> Right to rectification <sup>2</sup>   |
| <input type="checkbox"/> Right to erasure                                      | <input type="checkbox"/> Right to restriction of processing  |
| <input type="checkbox"/> Right to data portability                             | <input type="checkbox"/> Right to object   |
| <input type="checkbox"/> Right to withdraw consent for processing <sup>1</sup> | <input type="checkbox"/> Right of the data subject not to be subject to a decision based solely on automated processing <sup>3</sup> |

<sup>1</sup> The right to withdraw consent may be exercised at any Bank branch without submitting this Request.

<sup>2</sup> The right to rectification of data may be exercised at any Bank branch without submitting this Request.

<sup>3</sup> The right of the data subject not to be subject to a decision based solely on automated processing may be exercised at any Bank branch without submitting this Request.

**Additional information related to the request**

Please provide as many details as possible to help speed up the process of locating the data and delivering the requested information. If you request correction or modification of data, please also provide a document substantiating such change. In addition, please state the reason for submitting the request.

**Preferred method of receiving the response (select one):**

- ☐ By post to the address of residence      ☐ Electronically to the email address registered with the Bank
- ☐ Other (please specify) \_\_\_\_\_

**The request is submitted by:**

- ☐ Data subject personally
- ☐ Legal representative/parent/guardian/authorised representative\*

**\* Mandatory attachment:** a document proving the capacity of legal representative, and contact details of the representative must also be provided.

**The completed and signed Request form, together with the accompanying documentation, may be:**

- sent from your email address registered with the Bank to: dpo@nlb-rs.ba; or
- sent by regular mail, whereby the sender's address must be the address registered with the Bank at the time of establishing the relationship, to the Bank's registered office: NLB Banka a.d. Banja Luka, Milana Tepića 4, 78,000 Banja Luka, marked "for the DPO"; or
- submitted at any Bank branch, marked "for the DPO".

**Special notes:**

If the request contains deficiencies that prevent action, or if it is unclear or incomplete, the Bank will notify the applicant and set a deadline within which the applicant must remedy the deficiencies, with a warning of the legal consequences. If the deficiencies are not remedied within the specified deadline and the request cannot be processed, the Bank will reject the request. Personal data will be used exclusively for the purpose of processing the request, to the extent necessary to ensure the protection of the applicant.

**Statement of the applicant**

By signing below, I confirm that the above information is accurate and that I provide it for the purpose of identification by the Bank, in order to exercise the data subject rights prescribed by the Law on the Protection of Personal Data.

Date:

Signature of the applicant

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